CULTURE AND ARTS SCHOOLS EXPERTS

Application Form

**Personal details**

**Most recent employment (paid or unpaid)**

Name of organisation

Job title

Length of service

Give a brief outline of your responsibilities

First name(s)

Surname

Address

Telephone no.

Email address

Please tell us where you heard about this opportunity

**Previous employment (paid or unpaid)**

Name and address of previous employers

Job title & description of duties

Length of service

**Personal statement**

Using the information provided about the programme, please outline why you believe you and your organisation would benefit from your participation.

*ANON\* PLEASE AVOID USING DETAILS IN THIS SECTION THAT WOULD REVEAL YOUR CURRENT ROLE OR ORGANISATION*

Tell us about your ambitions. What change do you hope to see in your professional life in 5 years’ time and its potential impact on the wider cultural sector?

**Referees**

Please give the name and details of your referee. Your referee should be your current

Line Manager or the Chief Executive of your organisation where possible.

**Referee’s statement**

**Name**

**Address**

**Telephone no.**

**Email address**

**Title**

**Immigration**

To comply with the Immigration Act 1996, we are required to see proof of your right to work in the UK. We will be requesting this once an offer of employment has been made. However, if you require a work permit in order to work in the UK please tick

here.

**Criminal convictions**

Please give details of any criminal convictions you have had, excluding any considered ‘spent’ under the Rehabilitation of Offenders Act 1974, or minor motoring offenses.

Please write a short statement of recommendation for this applicant commenting on their suitability and the benefits to your own organisation. Please sign to confirm that you have read the details of the leadership scheme and agree to the level of commitment and support it would require.

Please send completed application forms to: CASE@curiousminds.org.uk

Deadline for applications to be received: 5pm, 21 September 2018

CASE

Curious Minds 23-27 Guild Hall Preston

PR1 1HR

**Safeguarding**

As Curious Minds works closely with children and young people we require that all

employees have a Disclosure & Barring Service (DBS) Enhanced Disclosure Certificate. If you currently have a certificate issued within the last year please tick

here:

As successful candidates will undergo a placement in a school, a DBS certificate

must be obtained before a contract can be issued.

**Declaration**

The information that you have provided on the application form with be held securely

during the recruitment process. Personal data relating to unsuccessful candidates will generally be destroyed six months after the recruitment process has ended. Very rarely, we may need to retain personal data of unsuccessful applications for longer than six months. In any event, all personal data will be stared securely in accordance with the Data Protection Act 1998.

I consent to my personal data being held as stated above.

I confirm that the information I have provided within this application is correct.

It is the preference of Curious Minds to receive completed application forms via

email. However, should you wish to post the completed form please do so to:

**Equal Opportunities Monitoring Questionnaire**

**Curious Minds Staff/ Team member**

1. **Gender**

|  |  |
| --- | --- |
| Male |  |
| Female |  |
| Other – please detail |  |
| Prefer not to answer |  |

1. **Age**

|  |  |
| --- | --- |
| 0-19 |  |
| 20-34 |  |
| 35-49 |  |
| 50-64 |  |
| 65+ |  |

1. **Disability**

|  |  |
| --- | --- |
| Non-disabled |  |
| Visual impairment |  |
| Hearing impairment / Deaf |  |
| Physical disabilities |  |
| Cognitive or learning disabilities |  |
| Mental Health condition |  |
| Not know/ Prefer not to answer  |  |
| Other long-term chronic conditions |  |

1. **Dependants**

Do you have dependants? Dependants might include children, the elderly, or other people who rely on you for care.

Yes 🞏 No 🞏

1. **Sexual Orientation**

|  |  |
| --- | --- |
| Bisexual |  |
| Gay Men |  |
| Gay woman/ lesbian |  |
| Heterosexual/ Straight |  |
| Not know/ Prefer not to answer  |  |

1. **Ethnicity**

Please tick the ethnic category that best represents you. As you make your decision, please think about what ethnic group means to you, that is, how you see yourself. Your ethnicity is a mixture of culture, religion, skin colour, language and the origins of yourself and your family. It is not the same as nationality.

|  |  |
| --- | --- |
| English/Welsh/Scottish/Northern Irish/British |  |
| Irish |  |
| Gypsy or Irish Traveller |  |
| Any other white background |  |
| White or Black Caribbean |  |
| White or Black African |  |
| White & Asian |  |
| Any other Mixed/Multiple ethnic background |  |
| Indian |  |
| Pakistani |  |
| Bangladeshi |  |
| Chinese |  |
| Any other Asian background |  |
| African Caribbean |  |
| Any other Black/African/Caribbean background |  |
| Arab |  |
| Any other ethnic group – please detail |  |
| Not know/ Prefer not to answer  |  |

(end of questionnaire)